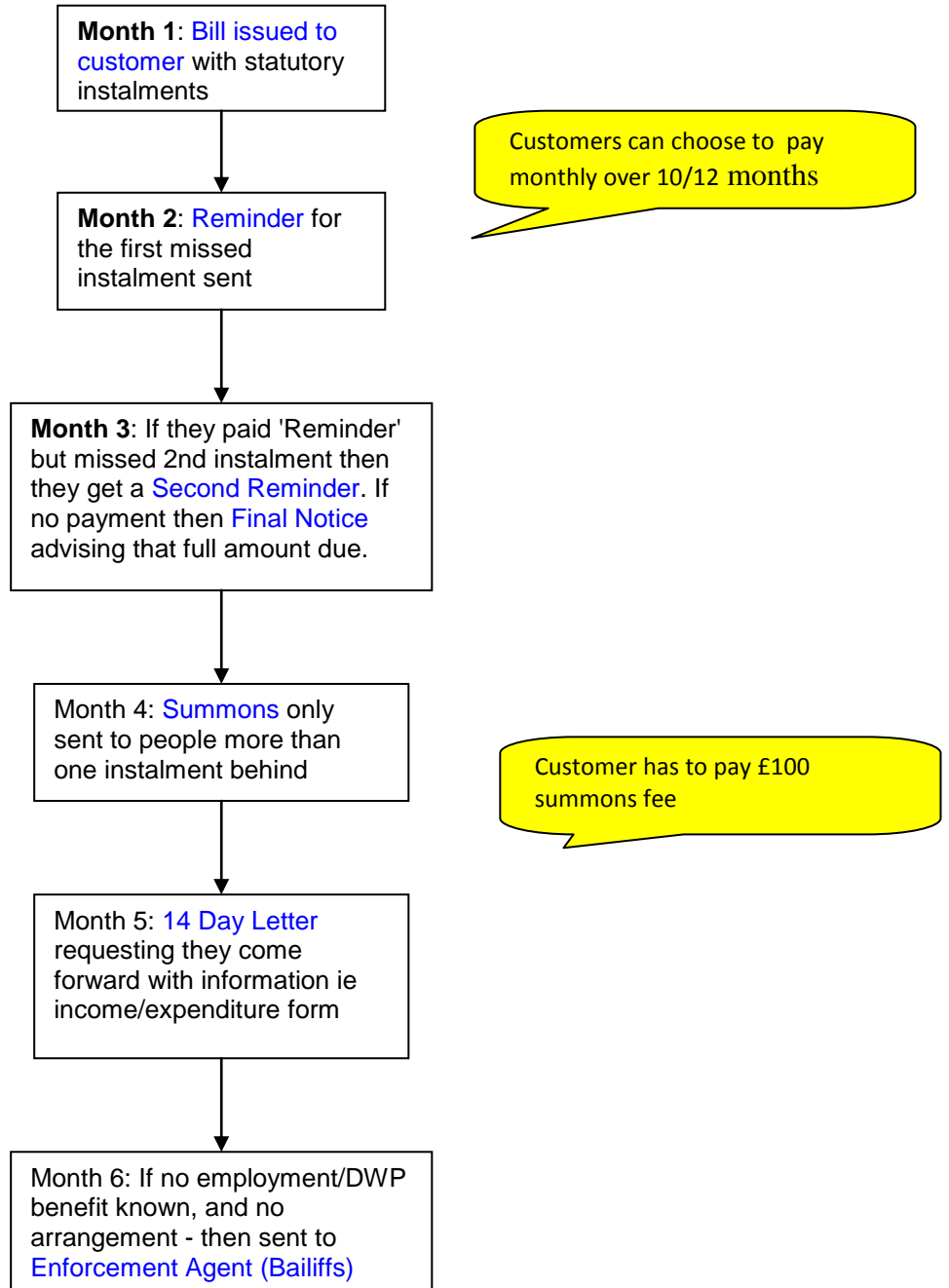


COUNCIL TAX RECOVERY PROCESS



- NB 1** Throughout the process if an arrangement is made then they will get an Arrangement Notice. If they miss an arrangement instalment then they will get an Arrangement Reminder
- NB2** Bailiffs will charge £75 to send out a first letter and then charge for visits thereafter
- NB3** Most customers will have had at least 2 reminder notices before being summonsed.
- NB4** The case is only passed to the bailiff if the customer has made no payment once a summons has been issued, or has failed to provide us with their financial information to agree a re-repayment plan